

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, October 20, 2015**

**9:00 AM**

**Joint Budget Meeting**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

1. Call to Order

*Chair Paxton called the meeting to order at 9:01 a.m.*

**Present** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

*Chair Weber called the Planning, Building and Zoning meeting to order at 9:01 a.m.*

*Present: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer*

*Chair Nixon called the Law and Judicial meeting to order at 10:30 a.m.*

*Present: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

*Chair Carlson called the Health and Community Services Committee to order at 2:00 p.m.*

*Present: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber*

*Others Present:*

*Peter Almeroth, Fort Sheridan Resident*

*Jeanne Ang, Health Department*

*Chuck Bartels, County Board Member*

*Tony Beltran, Health Department*

*Keith Brin, Circuit Clerk's Office*

*Jeffrey Burke, Lake County Sheriff's Office*

*Barry Burton, County Administrator*

*John Byrne, Lake County Sheriff's Office*

*Kevin Cashmore, Information Technology*

*Nick Caputa, Health Department*

*Anthony Cooling, Finance and Administrative Services*

*Christopher Covelli, Lake County Sheriff's Office*

*Mark Curran, Lake County Sheriff's Office*

*James Elliot, Lake County Sheriff's Office*

*Mary Lynne Ellis, Information Technology*

*Neil Giarratana, Lake County Resident*

*Ben Gilbertson, County Administrators Office*

*Jodi Gingiss, Community Development*

*Don Gloo, Finance and Administrative Services*

*Gary Gordon, Finance and Administrative Services*

*Joy Gossman, Public Defender's Office*

*Mike Gregory, Lake County Sheriff's Office*

*RuthAnne Hall, Finance and Administrative Services*

*Efren Heredia, Finance and Administrative Services*

*Heidie Hernandez, Lake County Board Office*

*Adlil Issakoo, County Administrators Office*  
*Sam Johnson, Health Department*  
*Mike Keller, Lake County Sheriff's Office*  
*Lou Kent, Lake County Sheriff's Office*  
*William Kinville, Lake County Sheriff's Office*  
*Mary Ann Kornau Bandurski, Veteran's Commission Officie*  
*Scot Kurek, Lake County Sheriff's Office*  
*Aaron Lawlor, County Board Chairman*  
*Donna Jo Maki, Executive Justice Council*  
*Kimberly Mannette, Information Technology*  
*Amy McEwan, Deputy County Administrator*  
*Matthew Meyers, Planning Building and Development*  
*Wendy Morey, Stormwater Management Commission*  
*Mike Nerheim, State's Attorney's Office*  
*Audrey Nixon, County Board Member*  
*Jerry Nordstrom, Health Department*  
*Jorge Ortiz, 19th Judicial Circuit*  
*Anita Patel, Planning Building and Development*  
*Mike Peck, Veteran's Assistance Commission*  
*Mark Pfister, Health Department*  
*John Phillips, Chief Judge 19th Judicial Circuit*  
*Gary Pickens, Regional Office of Education*  
*Orlando Portillo, Coroner's Office*  
*Jennifer Rathunde, Circuit Clerk's Office*  
*Susan Rankin, Lake County Sheriff's Office Merit Commission*  
*Pam Riley, Health Department*  
*Ray Rose, Lake County Sheriff's Office*  
*Sandy Ruckebeil, Public Defender's Office*  
*Thomas Rudd, Coroner's Office*  
*Jennifer Serino, Workforce Development*  
*Brittany Sloan, Planning Building and Development*  
*Mary Stevens, Courts Administration*  
*Patrice Sutton, Finance and Administrative Services*  
*Andrea Usry, Lake County Sheriff's Office*  
*Jennie Vana, Communications*  
*Hilda Vara, Regional Office of Education*  
*Jeremiah Varco, Facilities*  
*Blanca Vela-Schneider, County Board Office*  
*Eric Waggoner, Planning, Building and Zoning*  
*Ryan Waller, Assistant County Administrator*  
*Mike Warner, Stormwater Management Commission*  
*Farrah Watson, Finance and Administrative Services*  
*Marion Watson, Lake County Sheriff's Office Merit Commission*  
*Jeff Werfel, County Board Member*  
*Teri White, State's Attorney's Office*  
*Roycealee Woods, Regional Office of Education*

*Kurt Woolford, Stormwater Management Commission  
Dawn Wucki Rossbach, Lake County Sheriff's Office*

**2. Pledge of Allegiance**

*Chair Paxton led the Pledge of Allegiance.*

**3. Public Comment**

*(During Planning, Building and Zoning portion)*

*Mr. Neil Giarratana, Lake County Resident, asked the group what budget does the County Board review and vote on. Chair Paxton responded that if the budget effects any part of the Lake County Government the County Board will take a vote on the action requested. Mr. Giarratana inquired on who is responsible for the budget of the school boards and independent entities. County Board Chairman, Aaron Lawlor, added that the residents elect the school board, library boards and so on and these boards must follow the State Statute and Lake County does not have review or over site of school board budgets or expenitures.*

**4. New Business**

*(During Planning, Building and Zoning portion)*

*Member Sauer asked if there is a plan if the County decided to hold the line on the CPI for the year. County Administrator, Barry Burton, noted that the funds associated with the CPI increase are not appropriated in the budget and if the County decided not to use the CPI, it can be removed from the budget.*

*Chair Paxton, informed the group that Finance and Administrative Committee will remain in session while other committees adjourn, and some of the items on the Finance and Administrative Committee agenda will be considered today.*

**4.1 [15-1076](#)**

Presentation and consideration of proposed FY 2016 Budget (see complete recommended budget attached).

*Patrice Sutton of Finance and Administrative Services thanked all the departments and elected officials for their assistance in putting together the budget. The County also asked the departments and the elected officials to submit a status quo budget and to decrease their budget by two percent. Overall the budget is nearly four percent less in the operating funds and just over one percent as a total budget. Ms. Sutton thanked Tim DeGroot and Tim Fosco of Print Shop for printing the budget books, and Jennie Vana and Lisa Hancock of the Communications Department for assisting in the design the budget book.*

*Vehicle and computer replacements are initially budgeted in each department but will be moved to the General Operating Expenses (GOE) after the modified budget. Non union merit based wage increases are included in the recommended 2016 budget and vacancy savings were applied to capital and will be seen as a separate line item on the budget.*

*Finance and Administrative Services Director Gary Gordon provided a brief presentation on data driven decisions used for the development of the County budget.*

**PLANNING, BUILDING & ZONING**

**4.2 [15-1077](#)**

Joint committee action approving the recommended FY 2016 budget for Planning, Building and Development.

*Patrice Sutton of Finance and Administrative Services reported on the overall Planning, Building and Zoning budget. Revenue is down due to decreases in the number of large scale commercial permits which is offset by the municipal contract revenue. Expenses for personnel are down due to vacancies being replaced by entry level positions. Ms. Sutton gave an overview on operating procedures and reviewed the department's budget highlights. It was noted that performance measures were included for nearly every department and are tied into the budget.*

*Eric Waggoner, Director of Planning, Building and Development, indicated the department has made several changes to reduce the tax payer dependency while making sure that customer service does not suffer.*

*Anita Patel of Planning, Building and Development, gave a few examples of where the department has seen operational efficiency increases. There is a 44 percent drop in vehicle miles driven per inspection, a 57 percent drop in enforcement inspection for administrative adjudication cases and a 25 percent decrease in project review cycle time, these decreases allow for increased capacity giving the ability to look at shared services. Customer Service has improved, there is a 12 day reduction in the time it takes to be approved for a permit and a 27 percent increase in voluntary neighborhood compliance when there is an ordinance violation.*

*Planning, Building and Zoning Committee*

*A motion was made by Member Hart, seconded by Member Bartels, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer*

**A motion was made by Member Mandel, seconded by Member Rummel, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.3 [15-1078](#)**

Joint committee action approving the recommended FY 2016 budget for Stormwater Management.

*Farrah Watson of Finance and Administrative Services presented on the Stormwater Management budget highlights, which includes the decline of their permit revenue due to decreased activity within the department, their federal grant revenue has also decreased; however, their total intergovernmental revenue has increased due to a grant from ILEPA. The department voluntarily eliminated a full time position and transitioned it into a part*

*time position. Ms. Watson also reviewed the department's expenses.*

*Mike Warner of Stormwater Management Commission discussed the large shared services program for the Des Plaines Watershed Group between Public Works, Stormwater Management, 12 municipalities, Lake County Forest Preserve, North Shore Water Reclamation, and two environmental organizations to improve water quality. Mr. Warner noted FY16 is predicted to be a critical year because there is a double sampling effort, public meetings to be held for the watershed planning aspect and added that there is much data to be collected.*

*Planning, Building and Zoning Committee*

*A motion was made by Member Pedersen, seconded by Member Sauer, that this item be approved. Motion carried by voice vote.*

*Aye: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer*

**A motion was made by Member Taylor, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

*The Planning, Building and Zoning meeting adjourned at 9:45 a.m. The Financial and Administrative Committee remained in session.*

## **LAW & JUDICIAL**

### **4.4 [15-1079](#)**

Joint committee action approving the recommended FY 2016 budget for the Sheriff's Merit Commission.

*Patrice Sutton of Finance and Administrative Services reported on the revenue and expenses of the commission. The revenue comes from fees which are currently stable and there is a transfer for the expense of all pre employment psychological and physical expenses to the Risk Fund.*

*Law and Judicial Committee*

*A motion was made by Member Calabresa, seconded by Member Weber, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Sauer, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.5 [15-1080](#)

Joint committee action approving the recommended FY 2016 budget for the Coroner.

*Patrice Sutton of Finance and Administrative Services reported on the budget highlights. Revenue from other governments has increased to reflect more accurate levels of drug testing performed for other County departments as well as other entities. It was determined that the expense of \$22,000 for medical supplies be moved to the Coroner Fees Fund.*

*Law and Judicial Committee*

*A motion was made by Member Cunningham, seconded by Member Hart, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Mandel, seconded by Member Rummel, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.6 [15-1081](#)

Joint committee action approving the recommended FY 2016 budget for the Coroner Fees Fund.

*Law and Judicial Committee*

*A motion was made by Member Hart, seconded by Member Cunningham, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Mandel, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.7 [15-1082](#)

Joint committee action approving the recommended FY 2016 budget for the Public Defender.

*Patrice Sutton of Finance and Administrative Services presented on the budget highlights of the Public Defender's Office. The revenue fees have been reduced based on prior years actuals, while salary increased due to the compensation study. This increase has been offset by the elimination of one position. The Public Defender's Office responded to the two percent budget reduction by eliminating four contract attorneys; however, in agreement with the Circuit Courts four conflict attorneys will be managed by the Public Defender's Office. In the amount of \$120,000 will be transferred from the Circuit Courts Budget into the Public Defender's budget also, an additional \$103,000 has been added to*

*the Public Defender's budget to appropriately fund the management the transfer.*

*Joy Gossman, Public Defender's Office, reported on the year's cost savings. Last year, an electric car was funded and has saved the County of fuel expenses, also there is a reduction of file storage. By the end of this year there will be 3,000 boxes of file storage destroyed, saving the County \$9,000. There are also salary savings experienced when attorneys are replaced at an entry level starting salary.*

*Law and Judicial Committee*

*A motion was made by Member Hart, seconded by Member Weber, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Rummel, seconded by Member Hewitt, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.8 [15-1083](#)**

Joint committee action approving the recommended FY 2016 budget for the Circuit Court Clerk.

*Patrice Sutton of Finance and Administrative Services briefed the group on the budget highlights, noting that the revenue resulting from fees and fines are down five percent compared to FY15 and expenses have reduced by \$351,643 due to office reorganization, improved work flow, and greater use of technology. Ms. Sutton also added that the Circuit Clerks Office budget is six percent lower than last year.*

*Circuit Court Clerk, Keith Brin, added that the goal of the Circuit Courts Office is to eliminate the use of tax payer funds to operate the office and instead use the funds gained from fees and fines.*

*Law and Judicial Committee*

*A motion was made by Member Calabresa, seconded by Member Weber, that this item be approved. The motion carried by the following vote:*

*Aye: 7 -Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Mandel, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.9 [15-1084](#)

Joint committee action approving the recommended FY 2016 budget for the Document Storage Fee.

*Patrice Sutton of Finance and Administrative Services informed the group that a staff member who was previously in the Document Storage Fund has been moved to the General Fund. This was done to protect the decreasing fund balance and ensure that the funds are utilized for technology improvements.*

*Circuit Court Clerk, Keith Brin, noted the significant decrease in the Document Storage Fund balance is due to technology expenses such as public access, remote access, electronic filing, and an application which can be downloaded by anyone.*

*Law and Judicial Committee*

*A motion was made by Member Weber, seconded by Member Cunningham, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Rummel, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer**

4.10 [15-1085](#)

Joint committee action approving the recommended FY 2016 budget for the Electronic Citation Fee.

*Patrice Sutton of Finance and Administrative Services and Keith Brin, Circuit Court Clerk presented. Ms. Sutton reported this is a dedicated fund for the advancement of the Electronic Citation Project. The revenue has decreased while expenses have remained status quo and are budgeted for the ongoing implementation of the project. Mr. Brin gave a short report on the status of the project.*

*Law and Judicial Committee*

*A motion was made by Member Hart, seconded by Member Weber, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Mandel, seconded by Member Rummel, that this committee action item be approved. Motion carried by the following vote:**

**Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer**

4.11 [15-1086](#)

Joint committee action approving the recommended FY 2016 budget for the Court Automation Fee.

*Patrice Sutton of Finance and Administrative Services, and Keith Brin, Circuit Court Clerk, presented. Ms. Sutton noted revenue has decreased to reflect historical actuals and has maintained seven full time staff members. There is an increase in consulting, and computer equipment replacements. Ms. Sutton also indicated maintenance on the integrated justice system was moved into this budget which was a \$100,000 budget increase.*

*Law and Judicial Committee*

*A motion was made by Member Bartels, seconded by Member Calabresa, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Hewitt, seconded by Member Rummel, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.12 [15-1087](#)

Joint committee action approving the recommended FY 2016 budget for the Sheriff.

*Patrice Sutton of Finance and Administrative Services, presented on the Sheriff's Office's budget highlights. There is a one percent increase in revenue due to the work release program, fines, and revenues from municipalities, and a decrease in foreclosure revenues. Expenses have been reduced by the elimination of six positions. The Sheriff's office submitted two program requests for office modifications in the amount of \$100,000 and for the body cameras budgeted in the General Operating Expense (GOE) budget.*

*County Administrator, Barry Burton, added that more information will be brought back to the group regarding the body cameras as soon as policies and procedures are established. Also, the Sheriff's Office submitted several requests that would provide for additional saving; however, they require coordination with several different agencies and are not included in this budget because they are in the beginning phases of their work.*

*Undersheriff Raymond Rose, gave a brief update on the items on the budget, staffing levels, and the requested programs.*

*Law and Judicial Committee*

*A motion was made by Member Cunningham, seconded by Member Weber, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Hewitt, seconded by Member Taylor, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.13 [15-1088](#)**

Joint committee action approving the recommended FY 2016 budget for the Transportation Safety Hire-back Fund.

*Patrice Sutton of Finance and Administrative Services noted this is a fee collected from tickets issued in Construction Zones to fund the overtime needed to patrol the Construction Zones.*

*Law and Judicial Committee*

*A motion was made by Member Hart, seconded by Member Weber, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Sauer, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.14 [15-1089](#)**

Joint committee action approving the recommended FY 2016 budget for the State's Attorney.

*Patrice Sutton of Finance and Administrative Services provided the budget highlights noting the overall revenue is up three percent due to increases in grants, grant matches, and salary reimbursements. The Children Advocacy Center fees were increased to match historical actuals. There has been a one percent reduction in expenses for salaries due to the elimination of three positions based on the decrease in case filings. The States Attorney's Office has submitted a program request for office modification of office space for communications manager and cyber division.*

*Mike Nerheim, State's Attorney, gave a brief history and update on the State's Attorney's staff work load and noted losing an Assistant State's Attorney position would undermine the ability to provide justice to the Lake County residents.*

*Discussion ensued regarding the need and where the funding would come from to keep the position.*

*Law and Judicial Committee*

*A motion was made by Member Hart, seconded by Member Cunningham, that this item be approved.*

*A motion was made by Member Hart, seconded by Member Cunningham, to amend the budget to fund the \$86,000 for the Assistant State's Attorney's position via the Court Facilities Funding account in the General Operating Expense Fund. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

*A motion was made by Member Hart, seconded by Member Cunningham, that this item be approved as amended. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Carlson, seconded by Member Rummel, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.15 [15-1090](#)**

Joint committee action approving the recommended FY 2016 budget for the State's Attorney Automation Fund.

*Law and Judicial Committee*

*A motion was made by Member Cunningham, seconded by Member Calabresa, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Mandel, seconded by Member Rummel, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.16 [15-1091](#)**

Joint committee action approving the recommended FY 2016 budget for the Circuit Courts.

*Patrice Sutton of Finance and Administrative Services gave a brief description of the budget highlights noting Foreclosure Mediation Fees and expenses have decreased due to decreased activity. A transfer of all other fees and lab supplies have been moved to the Probation Services Fund. Expenses for salaries have been reduced as a response to the two percent budget decrease, and the overall decrease in the expenses is three percent. Ms. Sutton also noted that the funds to cover the increase in the juror's fees has been placed in General Operating Expenses (GOE) and is not reflected in the Court Budget.*

*Chief Judge John Phillips, expounded on the efforts made to meet the two percent*

*budget decrease. Discussion continued regarding current vacant positions and the necessity for the positions.*

*Law and Judicial Committee*

*A motion was made by Member Cunningham, seconded by Member Weber, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Taylor, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.17 [15-1092](#)**

Joint committee action approving the recommended FY 2016 budget for the Hulse Detention Center.

*Member Hart inquired on the increasing juvenile cases, and would like to understand why the other case filings are decreasing. Mary Stevens, Court Administration, added the juvenile case filings are increasing due to 17 year olds being moved from adult to juvenile.*

*Much discussion occurred regarding the amount of juveniles processed through the program and how the amount of beds available effects the judges' decision to send the juvenile to the detention center.*

*Law and Judicial Committee*

*A motion was made by Member Bartels, seconded by Member Hart, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Carlson, seconded by Member Rummel, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.18 [15-1093](#)**

Joint committee action approving the recommended FY 2016 budget for the Children's Waiting Room Fund.

*Chief Judge John Phillips, added the department will be requesting an increase in the fee for the Children's Waiting Room and Law Library and will be brought to the Law and Judicial Committee next round.*

*Discussion ensued in regards to how much the fee will be increased, who will be paying*

*the fees, and the need for the increase for the Children's Waiting Room and Law Library.*

*Law and Judicial Committee*

*A motion was made by Member Cunningham, seconded by Member Calabresa, that items 15-1093 and 15-1094 be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Hewitt, seconded by Member Sauer, that items 15-1093 and 15-1094 be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.19 [15-1094](#)**

Joint committee action approving the recommended FY 2016 budget for the Law Library.

*Law and Judicial Committee*

*A motion was made by Member Cunningham, seconded by Member Calabresa, that items 15-1093 and 15-1094 be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Hewitt, seconded by Member Sauer, that items 15-1093 and 15-1094 be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.20 [15-1095](#)**

Joint committee action approving the recommended FY 2016 budget for the Probation Services Fee.

*Law and Judicial Committee*

*A motion was made by Member Cunningham, seconded by Member Hart, that items 15-1095 and 15-1096 be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Carlson, seconded by Member Rummel, that items 15-1095 and 15-1096 be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.21 [15-1096](#)**

Joint committee action approving the recommended FY 2016 budget for the Neutral Site Custody Exchange Fee.

*Law and Judicial Committee*

*A motion was made by Member Cunningham, seconded by Member Hart, that items*

*15-1095 and 15-1096 be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber*

**A motion was made by Member Carlson, seconded by Member Rummel, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

*The Law and Judicial meeting adourned at 1:27 p.m. The Financial and Administrative Committee remained in session.*

### **HEALTH & COMMUNITY SERVICES**

#### **4.22 [15-1097](#)**

Joint committee action approving the recommended FY 2016 budget for the Veteran's Assistance Commission.

*Farrah Watson and Patrice Sutton of Finance and Administrative Services and Mike Peck of the Veteran's Assistance Commission (VAC) presented. Ms. Watson noted budget highlights including no grant revenue anticipated for FY2016, the trips and training expense is expected to increase slightly, and the replacement of two laptops. She noted there is a contingency in the General Operating Expense (GOE) of \$25,000 for veterans services.*

*Mr. Peck highlighted accomplishments of the VAC in FY2015, including the opening of a second office at Lovell Federal Health Care Center on the Navy Base, which is being staffed primarily with volunteers. The veteran population has decreased.*

*Health and Community Services Committee*

*A motion was made by Member Cunningham, seconded by Member Weber, that this item be approved. The motion carried by the following vote:*

*Ayes: 7- Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber*

**A motion was made by Member Taylor, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

#### **4.23 [15-1098](#)**

Joint committee action approving the recommended FY 2016 budget for the Regional Office of Education.

*Farrah Watson of Finance and Administrative Services and Regional Office of Education (ROE) Superintendent of Schools Roycealee Woods presented. Ms. Watson indicated the County funds 10 of 40 positions at the ROE that are responsible for school inspections and client visits, among other services. The ROE has submitted and taken*

*cuts to rightsize its budget. Grant revenue has remained the same. The salary line has decreased due to a retirement and the replacement of the position at a lower salary rate.*

*Ms. Woods reported on the number and types of schools in Lake County. This year has been fiscally challenging due to budget cuts and the temporary suspension of grant payments from the State. A brief discussion ensued regarding the professional development program.*

*Health and Community Services Committee*

*A motion was made by Member Hart, seconded by Member Weber, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber*

**A motion was made by Member Rummel, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.24 [15-1099](#)**

Joint committee action approving the recommended FY 2016 budget for Community Development (HUD Grants).

*Farrah Watson of Finance and Administrative Services, Jodi Gingiss of Community Development, Assistant County Administrator Ryan Waller, and Planning, Building and Zoning Director Eric Waggoner presented. Ms. Watson indicated Community Development has budgeted the total annual amount of Continuum Care and Homeless Management Information System (HMIS) grant funds rather than the adjusted amount, resulting in a higher budget this year. There is an increase in Emergency Shelter/Solutions Grant funding of \$22,739 but she noted there is not any anticipated income from municipalities in FY2016. Rather than funding personnel via budget carryovers from grant funds, Community Development has increased its budget for personnel to represent the entire year.*

*Mr. Waggoner indicated staff has worked to rebuild programs in Community Development. Due to Housing and Urban Development's (HUD's) new requirement to have local spending be based on need, staff undertook a monumental process in working with subrecipients to understand their needs, which resulted in a sizable shift in funding allocations to better address economic development and affordable housing units. Subrecipients have worked together to develop creative ways of approaching the application process, charting a course for Community Development to efficiently utilize HUD monies.*

*Ms. Gingiss reported on current projects Community Development is working on to improve economic development. Affordable housing peaked in 2015 due to an affordable housing development in Mundelein. Staff has also worked to monitor the long term portfolio Community Development has funded.*

*There has been steady growth of five agencies per year being added into the Service Point System, a referral based system. Discussion ensued.*

*Health and Community Services Committee*

*A motion was made by Member Calabresa, seconded by Member Weber, that this item be approved. The motion carried by the following vote:*

*Ayes: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber*

**A motion was made by Member Hewitt, seconded by Member Mandel, that this item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.25 [15-1100](#)**

Joint committee action approving the recommended FY 2016 budget for the Workforce Development Department.

*Farrah Watson and Patrice Sutton of Finance and Administrative Services, Workforce Development Director Jennifer Serino and Assistant County Administrator Ryan Waller presented. Ms. Watson reported Workforce Development's formula funds grant revenue has increased. In FY2015, head count increased by two full time staff and decreased by one part time staff as part of a grant expansion. There are no personnel changes proposed for FY2016. Trips and training has also increased to cover the costs associated with regional and state conferences supporting new programs.*

*Ms. Serino reported in FY2016, staff will focus on the Workforce Innovation Opportunity Act that went into effect in July 2015, which requires outreach efforts by the department to get businesses and employers involved in workforce opportunities. Staff will also work on youth population programs including internships and summer work programs with a focus on involving more businesses in the private sector. Discussion ensued.*

*Health and Community Services Committee*

*A motion was made by Member Calabresa, seconded by Member Cunningham, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber*

**A motion was made by Member Mandel, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.26 [15-1101](#)

Joint committee action approving the recommended FY 2016 budget for Winchester House.

*Patrice Sutton of Finance and Administrative Services reported the only expenses anticipated in FY2016 are for Transitional Care Management (TCM) which manages Winchester House and indirect costs for facility staff. In revenue, there is a levy increase of \$1,000,000 which matches the expenses. Assistant County Administrator Ryan Waller indicated the County has a management agreement which spells out what the County will pay. Discussion ensued.*

*Health and Community Services Committee*

*A motion was made by Member Pedersen, seconded by Member Mandel, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber*

**A motion was made by Member Rummel, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.27 [15-1102](#)

Joint committee action approving the recommended FY 2016 budget for the Health Department.

*Farrah Watson and Patrice Sutton of Finance and Administrative Services, Health Department Executive Director Tony Beltran, and Pam Riley of the Health Department presented. Ms. Watson indicated that due to the transition to managed care and insurance carriers, the revenue mix has changed. Revenue has increased four percent from last year's budget.*

*Full time positions have increased by 15, while part time positions are down by 12. The Health Department has submitted two new program requests for tobacco counseling and a nutritional services program but revenue for these programs are expected to offset the expenses. Expected building improvements are budgeted at \$287,000 and replacement costs for computers, one replacement vehicle and two leased vehicles are budgeted at \$262,000.*

*Mr. Beltran reported the department approached the budget differently, analyzing performance measures for each program that has been in place since 2013 to set productivity and revenue targets and then looking at expenses. There have been several changes in primary care and behavioral health. Discussion ensued.*

*Health and Community Services Committee*

*A motion was made by Member Calabresa, seconded by Member Cunningham, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber*

**A motion was made by Member Mandel, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.28 [15-1103](#)**

Joint committee action approving the recommended FY 2016 budget for the Tuberculosis (TB) Clinic.

*Farrah Watson and Patrice Sutton of Finance and Administrative Services presented. Ms. Sutton identified a scrivener error in the budget book but noted the amounts are correct. Ms. Watson noted a significant decrease in revenue for Intergovernmental and Charges for Service. Commodities have been significantly reduced to be more reflective of actual dollars expended.*

*Health and Community Services Committee*

*A motion was made by Member Weber, seconded by Member Pedersen, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber*

**A motion was made by Member Rummel, seconded by Member Hewitt, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.29 [15-1104](#)**

Joint committee action approving the recommended FY 2016 budget for Special Service Area #8 - Loon Lake.

*Patrice Sutton of Finance and Administrative Services reported the revenue remains status quo. The department operates within its budget for restoration efforts on Loon Lake.*

*Health and Community Services Committee*

*A motion was made by Member Pedersen, seconded by Member Cunningham, that this item be approved. The motion carried by the following vote:*

*Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber*

**A motion was made by Member Mandel, seconded by Member Taylor, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

*The Health and Community Services meeting adjourned at 3:00 p.m. The Financial and Administrative Committee remained in session.*

**FINANCIAL & ADMINISTRATIVE**

**4.30 [15-1120](#)**

Committee action approving the recommended FY 2016 budget for Information Technology.

*(Agenda item considered Wednesday, October 21, 2015.)*

*Anthony Cooling of Finance and Administrative Services, Lori Nordstrom and Mary Lynn Ellis of Information Technology (IT), and Deputy County Administrator Amy McEwan presented. Six full time cadastral GIS technicians were transferred to the Chief County Assessment Office in FY2015, resulting in a loss of revenue in map sales. Three GIS analysts remain in the department. Expenses are anticipated to increase for the GIS data development account due to more detailed aerial photography. A new program request has been recommended for Oracle Support and \$100,000 has also been set aside for a vulnerability study. Ms. Nordstrom remarked an initial vulnerability assessment was conducted in FY2015. Next year, IT will address some of the vulnerabilities identified in the assessment. Capacity modeling is being reviewed to determine what services are being provided by IT and what the costs are to deliver those services.*

**A motion was made by Member Sauer, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.31 [15-1121](#)**

Committee action approving the recommended FY 2016 budget for Human Resources.

*(Agenda item considered Wednesday, October 21, 2015.)*

*Patrice Sutton of Finance and Administrative Services, Chris Kopka and Robert Szaryznski of Human Resources, and Human Resources Director Rodney Marion presented. Personnel expenses will increase three percent due to merit increases and compensation adjustments resulting from the recent compensation study. Employee relations monies have been distributed to each department and are no longer in Human Resources' funds. The budget includes \$9,835 for the replacement of one desktop and seven laptops computers and their accessories. A new program request in the amount of \$10,000 for payroll consulting has been submitted by Human Resources.*

*Mr. Marion reported Human Resources has been focusing its attention on compensation, employee recognition, and health insurance rates. Several recommendations of the County's compensation program have been implemented including a variable pay for performance merit increase. Staff has been developing a new performance evaluation*

*system which will begin in FY2016. Mr. Marion discussed health insurance challenges facing the County and the County's transition away from preferred provider organization (PPO) insurance as well as Risk Management's efforts in closing out liability and workers' compensation claims. Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Taylor, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.32 [15-1122](#)**

Committee action approving the recommended FY 2016 budget for the Liability Fund.

*(Agenda item considered Wednesday, October 21, 2015.)*

*Patrice Sutton of Finance and Administrative Service reported that revenue has remained relatively flat. Workman compensation liability revenue has increased. Ms. Sutton noted pre-employment psychological evaluations has been moved from the Sheriff's Merit Commission budget to Employee Physicals account into the Risk budget. Three laptops are up for replacement. Discussion ensued.*

*Lake County Board Chairman Aaron Lawlor reported civil liability claims are inaccurately represented and could be misleading. The performance measure should either be removed or accurately clarified. Discussion ensued.*

**A motion was made by Member Taylor, seconded by Member Rummel, that this item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.33 [15-1123](#)**

Committee action approving the recommended FY 2016 budget for Health-Life-Dental (HLD).

*(Agenda item considered Wednesday, October 21, 2015.)*

*Patrice Sutton of Finance and Administrative Services reported this year's budget has been modified to reflect health plan increases to actual prior year costs, resulting in a change of budgeting practice. The budget also identifies the health savings account funding for employees with the Consumer Driven Health Plans. A new program request in the amount of \$60,000 has been submitted for an audit of Blue Cross Blue Shield of Illinois.*

**A motion was made by Member Rummel, seconded by Member Mandel, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.34 [15-1124](#)

Committee action approving the recommended FY 2016 budget for FICA.

*(Agenda item considered Tuesday, October 20, 2015.)*

*Items 15-1124 and 15-1125 were discussed simultaneously.*

*Patrice Sutton of Finance and Administrative Services presented. FICA and IMRF are funded via a dedicated property tax levy. She noted the rate for the Sheriff's Law Enforcement Personnel increased to 26.31 percent from 25.86 percent.*

**A motion was made by Member Rummel, seconded by Member Carlson, that items 15-1124 and 15-1125 be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.35 [15-1125](#)

Committee action approving the recommended FY 2016 budget for IMRF.

*(Agenda item considered Tuesday, October 20, 2015.)*

**A motion was made by Member Rummel, seconded by Member Carlson, that items 15-1124 and 15-1125 be approved. Motion carried by the following vote:**

4.36 [15-1126](#)

Committee action approving the recommended FY 2016 budget for Finance and Administrative Services.

*(Agenda item considered Wednesday, October 21, 2015.)*

*Farrah Watson of Finance and Administrative Services reported revenue is slightly down due to a decrease in parking garage fees. Expenses have decreased overall by four percent. Salaries and Wages and Benefits have decreased due to the elimination of the full time grants manager position, the full time receptionist being moved to the County Administrator's budget, and the replacement of vacant positions with employees beginning at lower salaries. There is an increase in Building, Grounds and Maintenance Supplies, but it is offset by a decrease in Operational Supplies. A new program request in the amount of \$20,000 has been submitted for spend analysis services to provide more detail of the County's expenditures which will better guide management decisions and procurement changes. A replacement of 11 desktops, six laptops and one printer is being requested.*

*Finance and Administrative Services Director Gary Gordon reported an internal analysis indicated the grant manager position was not bringing in additional funding. A decision was made to eliminate the position. Additionally, upon the vacancy of the full time receptionist position which was jointly shared with the County Administrator's Office, a decision was made to split the position into two part time positions and to move supervision of the position over to the County Administrator's Office. Finance and Administrative Services is seeking a new program request to analyze the County*

*spending habits which will help determine whether there are opportunities for the County to improve its buying power. Discussion ensued.*

**A motion was made by Member Sauer, seconded by Member Taylor, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.37 15-1127**

Committee action approving the recommended FY 2016 budget for the County Board.  
*(Agenda item considered Wednesday, October 21, 2015.)*

*Farrah Watson of Finance and Administrative Services reported six desktops are slated to be replaced. A 2.5 percent increase is budgeted for non Board Members. Video gaming revenue now has its own management center for ease in tracking.*

**A motion was made by Member Hewitt, seconded by Member Carlson, that this item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.37 \*\*County Board New Program Requests  
.1**

*(Agenda item considered Wednesday, October 21, 2015.)*

*County Board New Program Requests and item 15-1128 were discussed simultaneously.*

*County Administrator Barry Burton reported new Program Requests by County Board Members have not been funded. A determination of the funding source will be needed for any approved Lake County Board Member Program Request.*

*Mr. Burton indicated total video gaming revenue received by the County is \$412,301.93. Additional video gaming revenue is due to the County but the State has not indicated if and when funds will be released. An official policy on the use of video gaming revenue has not been determined, but a general consensus was to use the revenue for one time program requests.*

**\*\*Crisis Intervention Training\*\***

*Lake County Board Member Carol Calabresa, Undersheriff Ray Rose, Sergeant Curtis Gregory, and Bruce Johnson of NICASA presented. A new program request is being sought to train officers on recognizing people in crisis and directing them toward assistance as an alternative to criminal prosecution. While Crisis Intervention Training (CIT) is offered, it is only offered four times a year, space is limited, and it can be cost prohibitive due to the costs of the program, travel and lodging. There is a need to offer this training locally and to have the College of Lake County serve as the training center. Mr. Johnson indicated it makes sense to have the College of Lake County and their faculty to help deliver these services locally and more frequently. Officers who have*

*already gone through the training can be certified as instructors and can also provide training. There has been great interest by Lake County Chiefs to receive this training and the goal is for the program be self-sustainable. Discussion ensued.*

***\*\*Coalition to Reduce Recidivism\*\****

*Lake County Board Member Audrey Nixon presented a new program request to help fund the Coalition to Reduce Recidivism. The Coalition was created in 2002 by Waukegan Township Supervisor Patricia Jones. Since inception the Coalition in conjunction with the "Reclaim, Reconnect, Reenter" program saw a total of 1,715 clients of which 1,272 have gained employment. The coalition has a network of 30 confirmed employers that hire repatriates. Lake County Board Member Nixon highlighted efforts by the coalition. A new program request in the one time amount of \$10,000 is being sought to continue the efforts of the coalition.*

***\*\*Gambling Intervention Services\*\****

*Lake County Board Member Linda Pedersen presented a new program request in the amount of \$40,000 for NICASA to provide gambling related services. She requested the program be funded with video gaming revenue. There are currently 53 video gambling establishments in unincorporated Lake County and an additional 237 establishments in incorporated areas in Lake County. Bruce Johnson and Elizabeth Thielen reported on the consequences of gambling addiction including suicide, debt, and the deterioration of personal relationships. Discussion ensued whether this initiative should come back annually for consideration.*

*Discussion continued regarding the need for a formal policy on how video gaming revenue should be utilized.*

*A motion was made by Member Sauer, seconded by Member Rummel, to approve a one time request in the amount of \$40,000 for gambling intervention services to be funded out of video gaming revenue. The motion carried by the following vote:*

*Aye: 7 Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel, Member Sauer*

*A motion was made by Member Carlson, seconded by Member Hewitt, to approve a one time request in the amount of \$35,000 for Crisis Intervention Training and \$10,000 for the Coalition to Reduce Recidivism and for funding to come from video gaming revenue. The motion carried by the following roll call vote:*

*Aye: 6 Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer*

*Nay: 1 Member Rummel*

**4.38 [15-1128](#)**

Committee action approving the recommended FY 2016 budget for Video Gaming.

*(Agenda item considered Wednesday, October 21, 2015.)*

**A motion was made by Member Hewitt, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following vote:**

**4.39 [15-1129](#)**

Committee action approving the recommended FY 2016 budget for the County Administrator.

*(Agenda item considered Wednesday, October 21, 2015.)*

*Farrah Watson of Finance and Administrative Services reported personnel has increased due to the addition of the two part time receptionist positions that were moved from Finance and Administrative Services. Revenue has increased by 10 percent. Four desktop computers and one vehicle are up for replacement in Emergency Management Assistance.*

*County Administrator Barry Burton reported on several initiatives his department has made this year including the rotation of the fellow position which allows utilization of the employee by several departments, improvements to the County's website, and the restructuring of the Emergency Management Assistance department. Deputy County Administrator Amy McEwan reported on the sustainability coordinator's efforts in FY2015. Chair Paxton noted the sustainability coordinator's position was to bring in grant funding which would offset the costs of the position. Grant money has not been secured in FY2015 for sustainability efforts. Lake County Board Chairman Aaron Lawlor noted the difficulty of securing funding within a year of the position being procured and suggested the County Board allow two full years to review the data. Discussion ensued.*

*A motion was made by Member Rummel, seconded by Member Sauer, that this item be approved.*

*Chair Paxton moved to amend the agenda item to eliminate the sustainability coordinator position. Motion died due to a lack of a second.*

**A motion was made by Member Rummel, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.40 [15-1130](#)**

Committee action approving the recommended FY 2016 budget for the General Operating Expense.

*(Agenda item considered Wednesday, October 21, 2015.)*

*Patrice Sutton of Finance and Administrative Services reported revenue from Other Bodies has been eliminated as Winchester House is now privately managed. She noted proficiency and capability increases are reflected in the General Operating Expense (GOE) budget due to the inability to identify who will actually earn them during the year.*

*County Administrator Barry Burton reported \$250,000 for body cameras for sheriff officers*

*has been placed in the GOE while working out how the program will be implemented and managed. Discussion ensued.*

*Finance and Administrative Services Director Gary Gordon reported the legislated increase for juror fees is included in the GOE budget. If there is a state legislative change that rescinds the additional funding, the monies will stay in this fund.*

*Mr. Burton reported on the likelihood that the State will significantly cut funding for Counties. Staff has been analyzing the County's long term needs. The Consumer Price Index (CPI) has been included in the budget to fund long term projects. Substantial discussion ensued as to whether the CPI should remain in the budget.*

*A motion was made by Member Rummel, seconded by Member Sauer, that this item be approved.*

*A motion was made by Member Sauer, seconded by Member Mandel, to amend the budget in the GOE to remove the CPI.*

*Aye: 5 - Vice Chair Taylor, Member Hewitt, Member Mandel, Member Rummel, Member Sauer*

*Nay: 2 - Chair Paxton, Member Carlson*

*A motion was made by Member Mandel, seconded by Member Rummel, to amend the budget in the GOE to remove \$86,000 from line A85055 to be placed in the State's Attorney's Office to fund an extra position.*

*Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Hewitt, Member Mandel, Member Rummel, Member Sauer*

*Nay: 1 - Member Carlson*

**A motion was made by Member Rummel, seconded by Member Sauer, that this committee action item be approved as amended. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.41 15-1131**

Committee action approving the recommended FY 2016 budget for the Solid Waste Management Tax.

*(Agenda item considered on Tuesday, October 20, 2015).*

**A motion was made by Member Sauer, seconded by Member Mandel, that this committee action item be approved as amended. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.42 [15-1132](#)

Committee action approving the recommended FY 2016 budget for the Corporate Capital Improvement Program.

*(Agenda item considered Wednesday, October 21, 2015.)*

*Finance and Administrative Services Director Gary Gordon reported that funding for capital projects is from previous sweeps. He noted the State's Attorney's Office was approved for additional funding as part of its budget, which reduces the amount of funds in the sweep. Mr. Gordon reviewed anticipated projects including \$3,010,000 for Facility Assessment projects, \$350,000 for Belvidere Medical Renovations, \$100,000 for Sheriff's Administration remodel, and \$500,000 for surveillance cameras in the County jail. Staff is not recommending programming for all the monies in the fund to allow for the rebuilding of resources for future funding of long term capital programs. Lake County Board Member Hart inquired whether funding will be set aside for court case management. County Administrator Burton reported funding is not recommended at this time because a coordinated effort is needed to identify the criteria in the request for proposal. Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Taylor, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.42 **\*\*Capital Projects**

.1

*(Agenda item considered Tuesday, October 20, 2015.)*

*Patrice Sutton of Finance and Administrative Services indicated capital improvement project funds are emergency appropriated at time of bond issuance. Monies are carried over annually until all funds have been spent.*

**A motion was made by Member Carlson, seconded by Member Rummel, that the 2010A Bond Road Construction Projects, the 2011A Tax Exempt GO Bonds Road construction, the 2013 Bond Road Construction Projects, and the 2015A Capital Projects Funds be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.42 **\*\*Special Service Area # 16**

.2

*(Agenda item considered Tuesday, October 20, 2015.)*

**A motion was made by Member Mandel, seconded by Member Sauer, that the corporate capital improvement program for Special Service Area #16 be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.43 [15-1133](#)

Committee action approving the recommended FY 2016 budget for the General Obligation Bonds (2008) Debt Service Fund.

*(Agenda item considered on Tuesday, October 20, 2015).*

**A motion was made by Member Sauer, seconded by Member Hewitt, that committee action items for 15-1133, 15-1134, 15-1135, 15-1136, and 15-1137 and the 2005 General Obligation Refunding Bonds be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.44 [15-1134](#)

Committee action approving the recommended FY 2016 budget for the Taxable General Obligation Bonds (2010A) Debt Service Fund.

*(Agenda item considered Tuesday, October 20, 2015.)*

**A motion was made by Member Sauer, seconded by Member Hewitt, that committee action items for 15-1133, 15-1134, 15-1135, 15-1136, and 15-1137 and the 2005 General Obligation Refunding Bonds be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.45 [15-1135](#)

Committee action approving the recommended FY 2016 budget for the General Obligation Bonds (2011A) Debt Service Fund.

*(Agenda item considered Tuesday, October 20, 2015.)*

**A motion was made by Member Sauer, seconded by Member Hewitt, that committee action items for 15-1133, 15-1134, 15-1135, 15-1136, and 15-1137 and the 2005 General Obligation Refunding Bonds be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.46 [15-1136](#)

Committee action approving the recommended FY 2016 budget for the General Obligation Road Bonds (2013) Debt Service Fund.

*(Agenda item considered Tuesday, October 20, 2015.)*

**A motion was made by Member Sauer, seconded by Member Hewitt, that committee action items for 15-1133, 15-1134, 15-1135, 15-1136, and 15-1137 and the 2005 General Obligation Refunding Bonds be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.47 [15-1137](#)

Committee action approving the recommended FY 2016 budget for the General Obligation Bonds (2015A) Debt Service Fund.

*(Agenda item considered Tuesday, October 20, 2015.)*

**A motion was made by Member Sauer, seconded by Member Hewitt, that committee action items for 15-1133, 15-1134, 15-1135, 15-1136, and 15-1137 and the 2005 General Obligation Refunding Bonds be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.47 **\*\*General Obligation Bonds (2005) Debt Service Fund.**

.1

*(Agenda item considered on Tuesday, October 20, 2015).*

*Patrice Sutton of Finance and Administrative Services indicated the debt service for General Obligation Refunding Bonds (2005) has been paid. A budget of \$3,500 is needed for the last arbitrage calculation.*

**A motion was made by Member Sauer, seconded by Member Hewitt, that committee action items for 15-1133, 15-1134, 15-1135, 15-1136, and 15-1137 and the 2005 General Obligation Refunding Bonds be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.48 [15-1138](#)

Committee action approving the recommended FY 2016 budget for the Special Service Area Number 16 (SSA #16) Debt Service Fund.

*(Agenda item considered on Tuesday, October 20, 2015).*

*Patrice Sutton of Finance and Administrative Services presented. Special Service Areas 10, 13, and 16 are debt service related. Special Service Area 12 was established to fund the maintenance of private streets in the Woods of Ivanhoe.*

**A motion was made by Member Carlson, seconded by Member Rummel, that committee action items 15-1138, 15-1139, 15-1140, 15-1141, and 15-1142 be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4.49 [15-1139](#)

Committee action approving the recommended FY 2016 budget for Special Service Area Number 10 (SSA #10), North Hills.

*(Agenda item considered on Tuesday, October 20, 2015).*

**A motion was made by Member Carlson, seconded by Member Rummel, that committee action items 15-1138, 15-1139, 15-1140, 15-1141, and 15-1142 be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.50 [15-1140](#)**

Committee action approving the recommended FY 2016 budget for Special Service Area Number 12 (SSA #12), The Woods of Ivanhoe.

*(Agenda item considered on Tuesday, October 20, 2015).*

**A motion was made by Member Carlson, seconded by Member Rummel, that committee action items 15-1138, 15-1139, 15-1140, 15-1141, and 15-1142 be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.51 [15-1141](#)**

Committee action approving the recommended FY 2016 budget for Special Service Area Number 13 (SSA #13), taxable and tax-exempt, Spencer Highlands.

*(Agenda item considered on Tuesday, October 20, 2015).*

**A motion was made by Member Carlson, seconded by Member Rummel, that committee action items 15-1138, 15-1139, 15-1140, 15-1141, and 15-1142 be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4.52 [15-1142](#)**

Committee action approving the recommended FY 2016 budget for Special Service Area Number 16 (SSA #16), Lake Michigan Water Project.

*(Agenda item considered on Tuesday, October 20, 2015).*

**A motion was made by Member Carlson, seconded by Member Rummel, that committee action items 15-1138, 15-1139, 15-1140, 15-1141, and 15-1142 be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**5. Adjournment**

*The Financial and Administrative Committee meeting was adjourned at 3:11 p.m. on Wednesday, January 21, 2015.*

**A motion was made by Member Mandel, seconded by Member Sauer, to adjourn. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

*Minutes prepared by Blanca Vela-Schneider and Heidie Hernandez.*

*Respectfully submitted,*

\_\_\_\_\_  
*Chairman*

\_\_\_\_\_  
*Vice-Chairman*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Financial and Administrative Committee*