

Lake County Illinois



Meeting Minutes - Final

Thursday, June 6, 2013

12:00 PM

Conference Room 1 - 415 Washington St - Suite 201

Lake County Board of Review

1. Call to Order

The meeting commenced at 12:00 p.m.

Present 3 - Member Cooprider, Member Hibnick and Member Kotulla

3. Approval of Minutes - April 15th, 2013

A motion was made by Member Cooprider, seconded by Member Kotulla, that these minutes be approved. The motion carried by the following vote:

Aye: 3 - Member Cooprider, Member Hibnick and Member Kotulla

2. Public Comment

Mr. Gordon Millner addressed the Board about their recent rule changes and provided an Illinois Attorney General opinion from November 20, 1991 that discussed issues related to Board of Review rules.

Lake Villa Assessor Jeff Lee and Zion Township Assessor addressed the Board and asked about ways that township assessor offices could improve their work product for Board of Review hearings.

4. Approval of Certificates of Error

The board reviewed and signed the Certificates of Error.

5. Discussion of Board of Review Rules for 2013 Session

Clerk Paulson provided the Board of Review with draft language for the 2013 Rules of Procedure. The Board members made a number of adjustments to the draft provided. The Board asked that the Clerk make the adjustments to the draft and provided an updated version to the Board prior to their next meeting. The Board anticipates approving their Rules document at their June 13, 2013 meeting, making the draft available on the Board of Review website and having a period for parties to provide commentary to the Board on the proposed document. In this discussion, the Board also discussed various appearance scenarios for the assessment appeal hearings in 2013.

6. Discussion of Property Tax Appeal Board Cases

Clerk Paulson updated the Board on the volume of PTAB cases that we are currently working on the defense submission, along with providing perspective on the process for the two new members of the Board of Review.

7. Discussion of Additional Members for 2013

Clerk Paulson provided the Board members with the list of individuals eligible to be appointed as additional members of the Board of Review. At the June 6, 2013 meeting, the Board of Review will compile a recommended list of additional members to the County Board Chairman for approval at the July County Board meeting.

8. Report from the Clerk of the Board of Review

Clerk Paulson discussed various training initiatives for Board of Review members (additional members included), the comment period for the Board of Review rules and the probable timetable for the preliminary review process.

9. Adjournment

The meeting adjourned at 3:45 p.m.