

Brenda O'Connell
Community Development Administrator



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MEMORANDUM

Date: February 15, 2024
To: RuthAnne Hall, Purchasing
From: Brenda O'Connell
Subject: Request for a Bid Exemption for the Contract with United Way of Lake County
Attachment: *United Way of Lake County Proposal*

Summary:

County Administration requests a "bid" exemption for a new contract with United Way of Lake County to 211 Information and Referral Services

Background:

- On September 12, 2023, the Video Gaming Revenue Policy was amended to focus on funding timing, amount limits, and remove operating procedures.
- The revised Policy annually dedicated \$800,000 to the Video Gaming Fund beginning in FY24, with any excess revenue to be allocated to the General Fund. Funding was also set aside for the following specific activities: \$125,000 for 211 information and referral services, \$100,000 for community awareness and education of problem gambling; and \$100,000 for treatment services of gambling disorders. Award amounts do not receive annual increases.
- Community Development provides grant administration services to the Video Gaming Fund and monitors annual contracts that begin May 1st and end the April 30th of the following year.
- Community Development Administration is requesting a "bid" exemption for 211 Information and Referral Services.
- There are no other entities in Lake County that have the infrastructure or knowledge to administer 211. 211 is a free, confidential and 24/7 helpline that helps individuals, families and providers in Lake County access locally available resources to address financial, domestic, health, human services or disaster-related needs.
- United Way Lake County was an integral partner in bringing 211 services to Lake County. Lake County has continuously provided United Way Lake County with VGR funds for the provision of 211 services since 2018.
- A sole source procurement request, as described under §33.066 of the Lake County Purchasing Ordinance, is a prudent choice for a new contract with United Way of Lake County.

Request:

Consideration of a "bid" exemption authorizing a new sole source contract with United Way of Lake County to provide 211 Information and Referral Services in the amount of one hundred twenty-five thousand dollars and no cents (\$125,000) based on: (1) adherence to County policy, (2) identified need

for 211 services, (3) longstanding history of providing quality service to Lake County, and (4) a lack of competitors.